

Event Risk Assessment Form

Event Name:	Empire Grappling Events Ltd	Event Date:	General	Venue:	General
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(1) Activity / Area of Concern ie: what is taking place as part of the event?	(2) Hazards Identified ie: what can cause harm?	(3) Persons at Risk ie: who could be harmed by the hazard?	(4) Current Risk Factor (high, medium or low) ie: determine the level of risk	(5) Actions to be Taken to Minimize each Risk ie: what action can you take to lower the level of risk	(6) New Risk Factor (high, medium or low) ie: risk factor after action taken to minimize the risk
<u>SITE</u>	<u>MANAGEMENT</u>				
Public Entrance / Exit	Risk of injury at public entrance / exit	Members of the public	Medium	Entrance / exit constructed to allow easy access for disabled people. Entry supervised by identifiable marshals. Paramedics on site along with numerous first aiders.	Low
Emergency evacuation procedure	Fire; Terrorist attack; Storm	Members of the public	Medium	Procedure in place for emergency evacuation with numerous highlighted fire exits; P.A. system and the emergency services are contacted and by any Marshall in the event of an emergency.	Low
First Aid	Injuries – insect bites, heat stroke, general accidents along with competition injuries of any nature	Members of the public / competitors	Medium	Paramedics on site along with numerous first aiders.	Low
Care of children	Lost children	Members of the public – children	Medium	Clearly identified marshals. PA system in place.	Low
Toilet provision	None	Members of the public	Medium	Ensure enough toilets present at site for numbers attending.	Low

Car Parking	Injuries caused by moving vehicles	Members of the public – especially children / competitors	Medium	Designated signed parking areas. Drive to be kept clear to allow access for emergency vehicles. Paramedics on site along with numerous first aiders. Specially designated area for disabled parking.	Low
Working with children	Ensuring children are protected	Children / people working with children	Medium	You must ensure that if any supervisors, volunteers, operators, or marshals at your event will be working one to one with children or in a situation where there is only one adult with any children for any duration of time, that they are Criminal Records Bureau checked. This is the responsibility of the event organizer.	Low
Crowd management (marshals)	Pinch points; Over-crowding; Potential conflict re entry to event	Members of the public – senior citizens / children / disabled people	High	PA system in place. Appropriate number of identifiable marshals on site. Marshalls to be fully briefed prior to event. Organiser of event must have trained/experienced marshals wherever controlling entry to an event, as this causes potential conflict.	Low
Public Address (PA) System	Cables catch fire or electrocute.	Members of the public / staff	Medium	Check cables prior to event. All electrics checked by qualified electrician.	Low
	Trip over cables	Members of the public / staff	Medium	Cable covers/ management system in place.	
<u>ACTIVITIES</u>					

Catering – food / drink	Food poisoning	Members of the public	Medium	Venue café/bar/stalls if applicable to ensure caterers are registered with their local authority re Food Hygiene Certificate etc.	Low
	Allergic reaction	Members of the public – especially children	Medium	<p>Food handlers must have access to hot water and soap, or if this is not possible then anti-bacterial wipes must be provided and used.</p> <p>Catering outlets must be located away from entry or exit points</p> <p>Clearly display ingredients or possible contamination by ingredients eg “This product contains nut oil” etc</p> <p>Fire extinguishers close by.</p>	
Cash Collectors	Risk of theft / injury to cash collectors	Competitors / members of the public	Medium	All cash collection points to have multiple Marshalls. Fully instructed inconspicuous persons carrying mobiles to summon assistance if necessary to make regular collections from cash collection points. Cash to be removed to secure area for counting and subsequent banking.	Low
Competition Area	Risk of injury to surrounding public	Members of the public	Medium	Crowd control barriers in place to separate competition area from spectators and other members of the public.	Low

I hereby confirm that I will fully comply with this Event Risk Assessment and agree to obtain all the necessary permission and licences required.

Name of person completing Risk Assessment (printed): Jake Cross

Organisation: Empire Grappling Events Ltd

Position: Director/Owner

Signature: J. Cross

Date: 01/01/2024